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TO: South Carolina Regulated Telecommunications Carriers  
SUBJECT: 2008 South Carolina Universal Service Fund Contribution Worksheet  
DATE: June 4, 2008

Pursuant to the guidelines approved by the Public Service Commission of South Carolina in its Order No. 2001-996, all telecommunications carriers and other providers of telecommunications services doing business within South Carolina are required to contribute to the State Universal Service Fund. The State Universal Service Fund is administered by the Office of Regulatory Staff (ORS).

In lieu of mailing a paper copy of the reporting forms to each company, ORS is requesting that all telecommunications carriers download the 2008 South Carolina Universal Service Fund Contribution Worksheet Instructions and Forms from the ORS website. The 2008 South Carolina Universal Service Fund Contribution Worksheet Instructions are available in Word format and the 2008 South Carolina Universal Service Fund Contribution Worksheet is available in Excel format. The ORS website is [www.regulatorystaff.sc.gov](http://www.regulatorystaff.sc.gov) and you may select "Forms" on the left side of the website.

The 2008 South Carolina Universal Service Contribution Worksheet forms require the reporting of intrastate and interstate revenues generated by your company's South Carolina operations for the year ending **December 31, 2007**. All telecommunications carriers must return forms indicating zeroes (0) if no revenues were generated from its South Carolina operations during the calendar year ending December 31, 2007.

**All forms must be completed and returned to the ORS at the below listed address by July 1, 2008.**

Address:  
South Carolina Office of Regulatory Staff  
Attention: Universal Service Fund Administrator  
1441 Main Street, Suite 300  
Columbia, South Carolina 29201

If you have difficulties accessing or downloading the Worksheet Form or questions related to the reporting requirements, please contact Jim McDaniel at 803-737-0812.

Thank you in advance for your prompt attention to this request.

Sincerely,

Dawn M. Hippie, Director  
Telecommunications, Transportation, Water, Wastewater Division